

TO: JOINT WASTE DISPOSAL BOARD
21st September 2010

WORK PROGRAMME
(Report by the Project Director)

1. INTRODUCTION

1.1 At the 2009 Annual General Meeting of the Joint Waste Disposal Board a report proposed the establishment of a Work Programme for the Board. This report describes the progress made towards addressing the issues identified in the Work Programme.

2. RECOMMENDATIONS

2.1 **That Members note the issues from the 2009/10 Work Programme which have been addressed.**

2.2 **That Members agree a date for the initial workshop.**

2.3 **That, Members agree to:**

- (i) **Formulate a new Work Programme for 2010/11 at, or immediately following, the forthcoming workshop session on waste management (date to be confirmed).**
- (ii) **Formally adopt the above mentioned Work Programme at the December 2010 meeting of the Joint Waste Disposal Board.**

3. SUPPORTING INFORMATION

Background

3.1 The Joint Waste Disposal Board (JWDB) established a Work Programme at the 2009 AGM.

3.2 An appendix to this report details the specific Joint Waste Disposal Board meetings at which the items identified in the 2009 Programme were covered.

3.3 Members will see that only one item, the issue of a Joint Waste Authority, has not been specifically covered during the preceding year.

Proposal

3.3 Members have been invited to attend a Workshop on waste management within the re3 partnership.

3.4 Dates for the workshop, which it is assumed would be in an evening, have been requested and the following dates have been identified as 'possibles' by Member responses to date.

- 6th October
- 7th October
- 13th October

- 21st October
- 22nd October
- 27th October

- 3.5 It is proposed that the initial workshop be pitched at two levels. Firstly to set partnership priorities and secondly to inform Members about developments within waste management.
- 3.6 Officers are mindful of the requirements for savings and efficiencies and therefore engaging Members across the partnership in a session at which priorities can be shared and agreed will be most useful.
- 3.7 It is then intended to hold a second session, later in 2010 or possibly early in 2011, at which our contractor, WRG, would be invited to attend.
- 3.8 In the period between the two workshops, it is intended that the re3 Project Team and WRG would work together to develop proposals to address the priorities identified by Members. As such the second workshop, should take the form of a series of proposals for Member consideration.
- 3.9 It is proposed that the Work Programme could also be identified during the course of the first workshop. It would then be agreed in a report to the Board at the December 2010 meeting of the Joint Waste Disposal Board.

BACKGROUND PAPERS

CONTACTS FOR FURTHER INFORMATION

Mark Moon, Project Director
0118 974 6315
Mark.moon@wokingham.gov.uk

Oliver Burt, Project Manager
0118 9399990
oliver.burt@reading.gov.uk

JOINT WASTE DISPOSAL BOARD (22nd September 2009)

WORK PROGRAMME - APPENDIX 1

The proposed Work Programme includes both regular items, which should be covered at each meeting, and those which it is initially intended to investigate in depth only once during the year. Some of the latter items may of course, at the request of the Board, be revisited as appropriate. No date has been allocated to the items below, Members may wish to request an item be added to the agenda for a specific meeting.

REGULAR ITEMS – for regular review at Joint Waste Disposal Meetings.

- PFI Financial Review – Reported at each meeting
- Council Performance Review – Reported at each meeting
- Communications Review – Presentation by WRG (24th Feb 2010)
- Contract Monitoring Review – Considered in part via report on Council Audits (1st July 2010)
- Joint Municipal Waste Management Strategy Review – Report to JWDB (19th Dec 2009)

SPECIFIC ITEMS

- Food Waste – Report to Board (24th Feb 2010)
- Charity Waste (including the WRG proposal in lieu of the Retail Function at Smallmead) – Presentation by WRG (1st July 2010)
- Mini-MRF at Longshot Lane – Addressed in Progress Report to JWDB (21st Sept 2010)
- Public and Trade access to Household Waste Recycling Centre's - Addressed in Progress Report to JWDB (21st Sept 2010)
- Waste Minimisation and Education – Presentation by WRG (24th Feb 2010)
- Joint Waste Authority – not covered
- Shared Services – Included in Progress Report (24th Feb and 1st July 2010)
- Contamination of Mixed Dry Recyclables (MDR) – Included within the WRG Presentation on Communications/Education (Feb 24th 2010) and the report on Council Performance (1st July 2010)
- Joint Working Agreement (at AGM) – Referred to within Progress Report (21st Sept 2010)

